drb Ignite Multi Academy Trust

**PARENTAL CONSENT WITHDRAWAL (TIER 4)**

* 1. I, *[parent/legal guardian name]*, would like to withdraw my consent to process *[child subject name]*’s personal data from Organisation Name *[and third-party processor]*. Organisation Name *[and third-party processor]* no longer has my consent to process the personal data of *[child subject name]* for the purpose of *[specify legitimate reason of processing personal data]*, which was previously granted.
	2. I understand that the processing will be stopped as soon as possible, if not immediately, in an online automated environment. However, there may be a short delay while the withdrawal is processed.
	3. The withdrawal of consent does not affect the lawfulness of the processing up to this point.
	4. I am able to withdraw their consent to processing without suffering any detriment.

Signed by parent/guardian:

Date:

Request actioned:

Data Protection Officer

Date:

This work instruction was approved by the Data Protection Officer and is issued on a version-controlled basis under his/her signature

Signature: Date: 1/5/2018

**Change History Record**

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| Issue | Description of Change | Approval | Date of Issue |
| 1 | Initial issue | 1. Walters
 | 1/5/2018 |
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